

2.1 GENERAL

Members of the Board of Directors are encouraged to attend educational conferences and professional meetings when the purposes of such activities are to improve RPMWC operation. There is no limit to the number of directors who may attend a particular conference or seminar when it is apparent that their attendance is beneficial to RPMWC. A director shall not attend a conference or training event at the expense of the Company when it is apparent that there is no significant benefit to RPMWC.

2.2 POLICY

It is the policy of RPMWC to encourage board development and excellence of performance by reimbursing expenses incurred for tuition, travel, lodging and meals. Board members will be reimbursed for their expenses as a result of training, educational courses, participation with professional organizations, and attendance at local and state conferences associated with the interests of RPMWC.

Attendance of State mandated training for directors of mutual water companies will be scheduled by Staff at directors' convenience and paid directly by the Company. Attendance by directors at seminars, workshops, courses, professional organization meetings, and conferences shall be approved by the board of directors prior to incurring any reimbursable costs.

All expenses for which reimbursement is requested by directors, or which are billed to RPMWC by directors, shall be submitted to the Administrator or designate, together with validated receipts.

2.3 REPORTING

Upon returning from seminars, workshops, conferences, etc., where expenses are reimbursed by RPMWC, directors are required to prepare a written report for distribution to the board, and to make a verbal report during the next regular meeting of the board. Said report should detail what was learned at the session(s) that will be of benefit to RPMWC. Materials from the session(s) shall be delivered to the office for the future use by directors and staff.