

RANCHO PAUMA MUTUAL WATER COMPANY ("RPMWC")
MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
HELD JUNE 15, 2020

Directors Present: Chuck Bandy, Bruce Knox, Son Do, Laurie Kariya and Steve Wehr

Also Present: Shareholder Charles Mathews; Jeff Pape of Dudek; General Manager Bobby Graziano and Office Manager Amber Watkins

1. **Call to Order:** Meeting was called to order at 10:00 a.m. by President Bandy via Zoom call.
2. **Shareholder Comments:** None.
3. **Approval of Previous Minutes**
 - a. Minutes of Apr 20, 2020 – Regular Meeting: Upon a motion by Wehr, second by Kariya and a unanimous vote, the minutes of the Regular Meeting held on April 20, 2020 were approved as presented.
4. **Reports**
 - a. Account Totals: Presented for review. Graziano reminded that these are the totals of billing codes used for the month of April 2020. Graziano noted that April revenue was \$53,460. Knox inquired as to what causes the Tier 3 totals to vary so much; Graziano informed the monthly allocation factors effect those billing codes. Graziano also included the May account totals just for reference; May revenue is \$152,389. Bandy asked that the May Draft Financials be distributed to the board once completed.
 - b. Water Report: Presented for review. Graziano noted that on the report all potable wells are highlighted in light blue and non-potable wells are highlighted in yellow. Knox asked about the total basin draw and where staff believes the total will end up. Based on historical usage, Graziano assumes another 100,000 billing units per month will be used for the remainder of the year. Graziano reported that Well 40 was converted to AG which will lighten the load on Well 30, 32, & 34. Graziano also noted that Well 40 will no longer be a stranded asset and will be dedicated to PVCC, and will run at a constant rate into the golf course reservoir. Graziano presented the Total Dissolved Solids report for the district. Graziano noted that Well 42 & 14 can run the entire system in the event of an emergency. Wehr asked where the aquifer levels are currently; Bandy noted that pumping levels are above 50 feet in some areas around the valley. Do reminded that the lower aquifer is almost full and the upper is like a river where the water will just flow out. Graziano reviewed the General Manager Report. Bandy questioned if the County can legally accept Open Space Preserve land with sewer and water main lines running through the property. Pape noted that improvement plans will need approval from both RPMWC and PVCSD; infrastructure access can be negotiated at that time. Knox asked if any new information was available for PVCC's reduction in usage; Graziano is still not sure of the total reduction.
5. **Financial Report**
 - a. B/S, P&L as of April 30, 2020: Watkins reported that cash total was \$1,079,965. Watkins noted Accounts Receivable totals were \$62,661; Accounts Payable totals were \$65,859. Watkins reported that since March 2020 no finance charges have been charged to Shareholders in lieu of COVID-19. Watkins noted that a progress payment was made for the upgrade to the GIS software; this cost is being split 50/50 with PVCSD. Watkins also noted that the building repairs and maintenance cost were due to an electrical repair. Upon a motion by Knox, second by Wehr and unanimous vote, the financial reports for April 30, 2020 were approved as presented.

6. **Operation & Discussion Items**

a. Project Updates: Graziano prepared a written report to cover this item and the majority of it was covered during item 4b of this meeting. Graziano reported that PVCSD approved and executed the MOU amendment for SGMA on June 5, 2020, noting that an Executive Team meeting should be scheduled soon. Knox asked that the August financials be included in the next meeting packet even if it is just estimates.

7. **Adjournment**

a. Next Reg Meeting Date- July 17, 2020 at 10 am: With the next meeting date set for August 17, 2020 at 10 a.m. and no further business to discuss and upon motion made by Wehr, seconded by Knox and unanimously carried the meeting adjourned at 11:13 a.m.

Amber Watkins

Amber Watkins, Recording Secretary